



DEPARTMENT OF THE ARMY

U.S. Army Corps of Engineers
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

14 FEB 1994

CECC-C

MEMORANDUM FOR COMMANDERS, ALL USACE COMMANDS, AND DIRECTORS AND CHIEFS OF SEPARATE OFFICES, HQ USACE

SUBJECT: Cosponsorship of conferences, seminars and similar events with non-Federal entities

1. DoD 5500.7-R, the Joint Ethics Regulation (JER), provides new guidance regarding cosponsorship of conferences, seminars and similar events with non-Federal entities.

2. Cosponsorship occurs when a DoD component is one of the organizations holding the event or in whose name the event is held. Whether or not the DoD component provides funds to support the event is not a factor in determining if cosponsorship occurs.

3. In accordance with the JER, paragraph 3-208(b), cosponsorship of conferences, seminars and similar events by USACE is permitted when all of the following requirements are met:

a. The commander/director of the HQ, major subordinate command or FOA seeking to cosponsor the event determines that the subject matter of the conference is scientific, technical or professional issues that are relevant to the command's mission;

b. The commander/director of the HQ, major subordinate command or FOA seeking to cosponsor the event finds that the purpose of the cosponsorship is to transfer Federally developed technology or to stimulate wider interest and inquiry into the scientific, technical or professional issues identified above;

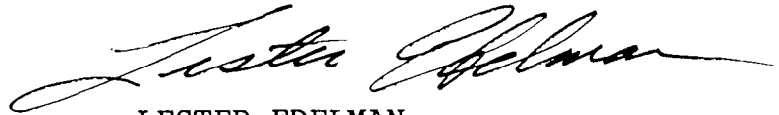
c. The non-Federal entity is a recognized scientific, technical or professional organization which is exempt from Federal income taxation as described in 26 USC 501(c)(3); and

d. The cosponsorship is accomplished through a contract, grant, cooperative agreement (as identified in 31 USC 6303-6306) Cooperative Research and Development Agreement (CRDA, as identified in 15 USC 3710a), or other transaction identified in 10 USC 2358.

4. All determinations to cosponsor events must be reviewed by the appropriate ethics counselor.

5. All events proposed for cosponsorship in the name of the Command (U.S. Army Corps of Engineers) should be coordinated with the appropriate HQ USACE Directorate/Separate Office, determined by the subject matter of the event. Events cosponsored in the name of a major subordinate command or FOA (e.g. U.S. Army Engineer Waterways Experiment Station) do not require HQ USACE coordination.

FOR THE COMMANDER

A handwritten signature in cursive script, reading "Lester Edelman". The signature is written in dark ink and is positioned above the printed name and title.

LESTER EDELMAN
Chief Counsel